

National Association of Watch and Clock Collectors, Inc.
Board of Director's Meeting
July 18 - 19, 2016 9:00 pm Eastern Time
Marriott Hotel, Louisville, KY

Minutes for July 18 - 19, 2016

Attendance:

Phil Gregory – Chair
Tom Bartels – Vice Chair
Jay Holloway – Secretary
Richard Newman – Treasurer
Chet Ekstrand - Director
David Lee - Director
Tim Orr - Director
Ruth Overton - Director
Jerry Thornsberry - Director
Gene Volk - Director
Carroll Wolfe - Director

Members Absent:

George Goolsby - Director

Ex-Officio Board Members

J. Steven Humphrey – Executive Director
MJ. Mintz - Legal Council

NAWCC Members in attendance during the meeting:

Lee Davis	Roger Gendron
Walt Newman	Mike Dempsey
Frank Del Greco	John Acker
Frank Webster	Renee Coulson
Lu Sadowski	

A quorum was established.

Chair, Phil Gregory called the meeting to order at 9:08 pm Eastern time

Announcements:

Chair, Gregory welcomed all members listening in on the webinar.
All voting will be by roll call
Directors wishing to speak will receive permission from the Chair

MOTION: Secretary Holloway - That the Board approves the agenda as presented to include all expected business.

Motion by: Holloway Second by: Lee
Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton,
Thornsberry, Volk, Wolfe
Nay: None
Abstain: None
Absent: Goolsby
Motion: Passed

MOTION: That the Board approve the minutes of the June 2016 meeting.
Motion by: Holloway Second by: Lee
Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton,
Thornsberry, Volk, Wolfe
Nay: None
Abstain: None
Absent: Goolsby
Motion: Passed

Establish the next BOD webinar meeting for September 14, 2016

Establish the next physical meeting in Columbia PA for December 2 & 3, 2016.

MOTION: Move that the Board go into Executive Session to discuss personnel matters.
Motion by: Holloway Second by: Lee
Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton,
Thornsberry, Volk, Wolfe
Nay: None
Abstain: None
Absent: Goolsby
Motion: Passed

No action taken in Executive Session

MOTION: Move that the meeting be recessed until 8:00 am Eastern Time July 19, 2016.
Motion by: Wolfe Second: Lee
Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton,
Thornsberry, Volk, Wolfe
Nay: None
Abstain: None
Absent: Goolsby
Motion: Passed

July 19, 2016 meeting called to order at 8:00 am.

MOTION: Move that the Executive Director be authorized to pursue the development of a watch publication designed to produce income.

Motion by: Volk Second: Newman

Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton, Thornsberry, Volk, Wolfe

Nay: None

Abstain: None

Absent: Goolsby

Motion: Passed

MOTION: Move to accept the 2018 York National budget as presented.

Motion by: Overton Second: Wolf

Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton, Thornsberry, Volk, Wolfe

Nay: None

Abstain: None

Absent: Goolsby

Motion: Passed

MOTION: Move that ARTICLE V, Section C, (3) be deleted in its entirety and replaced with the following:

Section C, (3) Education Program

A Coordinator who will have the following committees with chairs shall administer the Education Program: Curriculum, On-line learning, Watch and Clock Traveling Workshops, Programs, and Audio Visual. Each Committee will be composed with a chair that will select the committee members.

- (a) **Curriculum** is responsible to develop the various paths of learning the NAWCC offers.
1. Review all NAWCC sponsored technical educational courses to provide for excellence in horological training programs offered by the NAWCC.
 2. Identify needs for additional offerings and develop curricula for new courses in conjunction with potential course instructors and based upon attendee feedback from evaluations.
 3. Study means of integrating the various forms of technical education offered through the NAWCC so participants in various offerings are offered similar paths of learning between one form and another (i.e. a Watch and Clock Traveling workshop vs. an onsite course at educational facility in Columbia vs. an online course)
 4. Works with the NAWCC education staff to evaluate instructor's methods of teaching and ensure all technical educational courses are meeting the course objectives and standards of excellence set by the group. Review participant evaluations and feedback.
- (b) **The On-line-learning Committee** is responsible to develop quality online courses.

1. Develop a series of online technical education courses that meet the standards of excellence set by the curriculum and best practices task force in the area of clock and watch repair and are based upon member demand and survey/evaluation results.
 2. Prepare and/or review the script for each individual course
 3. Develop the storyboard for each individual course
 4. Secure the talent/instructor for each individual course
 5. Prepare any props needed for each individual course
 6. Coordinate with NAWCC education staff the above activities and the filming/editing of each course
- (c) **Watch and Clock Traveling Workshops Committee** is to provide technical repair and restoration training to those who do not have access to the educational center in Columbia, PA., by training courses developed by the standards and curriculum committee and sponsored/hosted by NAWCC chapters at local locations.
1. Responsible for the day to day operation of the Watch and Clock Traveling Workshop Program
 2. Appoints a Watch and Clock Traveling Workshop administrator to coordinate workshop dates, assign an instructor and send each student the course requirements. The Administrator also emails each student a course outline, the required student tool list, a list of vendors where tools can be purchased, information on the movement needed in class, and a reading reference list. The administrator also gathers evaluations from attendees for future course planning and instructor evaluations.
 3. Appoints a lead instructor/evaluator to train and evaluate instructors of the program
 4. Recruit, train, and evaluate instructors for the program
 5. Maintain records of tool kits/update kits as necessary
 6. Make recommendations to the curriculum and best practices task force for revisions/additions to the program
 7. Work with the NAWCC education staff and marketing staff to promote courses both internally to members/chapters and externally to potential members where workshops are scheduled
- (d) **Program Committee** is to cultivate non-technical Horological programs for usage by the NAWCC for educational purposes.
1. Maintain and recruit members for the Speaker's Bureau
 2. Develop yearly schedule of online speakers on topics related to non-technical horological education.
 2. Assist the local convention committee and symposium committee in the recruitment of horological speakers for these events.
 3. Obtain signed releases from all recorded program content owners, to enable archiving, publication, and usage by NAWCC for educational purposes. Specific policies, procedures, and responsibilities will be incorporated in the committee's operating procedures.
 5. Assist chapters in program development if requested
- (e) **Audio Visual Committee** is responsible to capture and edit programs for

usage by the NAWCC for educational purposes.

1. Capture of programs presented at national conventions and the symposiums. Coordinate with the national and symposium committees with respect to the timing of the programs to facilitate recording as many programs as possible.
2. Capture of suitable programs presented at regional meetings, when committee members and equipment are available.
3. All captured programs are to be recorded digitally and a master recording archived.
4. Develop standards for editing programs and edit recorded programs captured at NAWCC meetings, conventions, and symposium to those standards. Review these standards periodically as advances in technology change and may make current standards outdated
5. See that copies in current lending formats are given to the NAWCC library to be made available for lending purposes. Where program owners have authorized, some programs will be converted to a format suitable for online streaming from the NAWCC website.
6. Obtain signed releases from all program content owners, to enable archiving, publication, and usage by NAWCC for educational purposes.

Motion by: Holloway Second: Bartels

Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton, Thornsberry, Volk, Wolfe

Nay: None

Abstain: None

Absent: Goolsby

Motion: Passed

MOTION: Move that all mentions of the “Field Suitcase Workshop(s) in The Standing Rules ARTICLE II, Section 1, ARTICLE V, Section 3, and ARTICLE VII, Section 1 be replaced with “”Watch and Traveling Workshops””.

Motion by: Holloway Second: Bartels

Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton, Thornsberry, Volk, Wolfe

Nay: None

Abstain: None

Absent: Goolsby

Motion: Passed

MOTION: Move that the Board of Directors adopt the following resolution: Whereas NAWCC staff and member Patti Gable has made extraordinary and outstanding contributions to and for the benefit of NAWCC, Therefore, be it now resolved that the Board of Directors of the National Association of Watch and Clock Collectors expresses its sincere appreciation and gratitude to Patti Gable for her exemplary service to horology and the NAWCC.

Motion by: Holloway Second: Bartels
Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton,
Thornsberry, Volk, Wolfe
Nay: None
Abstain: None
Absent: Goolsby
Motion: Passed

MOTION: Move that the FY 2016 NAWCC Audit Report as prepared by Ross Buehler Falk and Company, LLP, be accepted.

Motion by: Bartels Second: Thornsberry
Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton,
Thornsberry, Volk, Wolfe
Nay: None
Abstain: None
Absent: Goolsby
Motion: Passed

MOTION: Move that a promotional first year full year membership be offered through NAWCC Business Associates at the rate of \$52.

Motion by: Orr Second: Bartels
Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton,
Thornsberry, Volk, Wolfe
Nay: None
Abstain: None
Absent: Goolsby
Motion: Passed

Motion: Move that the Board adopt the following resolution: WHEREAS NAWCC member Adam Harris has made extraordinary contributions to the benefit of NAWCC, through donations to the Association and its Museum, time and exceptional effort in the cause of horological science, curation of exhibits at the NAWCC Museum, and the creation of seminars advancing horological education, THEREFORE, BE IT NOW RESOLVED that the Board of Directors of the National Association of Watch and Clock Collectors expresses its sincere appreciation and gratitude to Adam Harris for his exemplary service to horology and the NAWCC.

Motion by: Orr, Second by: Lee
Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton,
Thornsberry, Volk, Wolfe
Nay: None
Abstain: None
Absent: Goolsby
Motion: Passed

MOTION: Move that we appoint William Slough as National Craft Contest Chair effective August 1, 2016.

Motion by: Holloway Second: Bartels

Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton, Thornsberry, Volk, Wolfe

Nay: None

Abstain: None

Absent: Goolsby

Motion: Passed

MOTION: Move that we increase the Business Membership to be the same level as the Contributory Membership effective January 1, 2017.

Motion by: Bartels Second: Thornsberry

Yeah: Bartels, Ekstrand, Gregory, Holloway, Lee, Newman, Orr, Overton, Thornsberry, Volk, Wolfe

Nay: None

Abstain: None

Absent: Goolsby

Motion: Passed

MOTION: Move that the meeting be adjourned.

Motion by: Bartels Second: Thornsberry

Yeah: Bartels, Ekstrand, Gregory, Holloway, Newman, Orr, Overton, Thornsberry, Volk, Wolfe

Nay: Lee

Abstain: None

Absent: Goolsby

Motion: Passed

The Chair opened the floor up to the members who were in attendance to speak several times during the meeting. Comments or presentations were made by Lee Davis, Mike Dempsey, Frank Del Greco, John Acker, Frank Webster, Lu Sadowski.

Please send all comments and questions on items being considered to NAWCC Secretary at jay@hollowaytrading.com

NAWCC Secretary
Jay Holloway